



THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

1925 Bruce Road 10, Box 70, Chesley, ON N0G 1L0
† 519.363.3039 f 519.363.9337 csteinhoff@arran-elderslie.ca

Request for Quotation (RFQ) 03-2025-02

The Municipality of Arran-Elderslie's Recreation Department invites you to provide a quotation for the following item(s);

**FOR REPLACEMENT OF FLAT ROOF AT PAISLEY COMMUNITY CENTRE
FOR REPLACEMENT OF FLAT ROOF AT PAISLEY SEWAGE PLANT (2 SECTIONS)
FOR REPLACEMENT OF FLAT ROOF AT CHESLEY LAGOON**

Sealed request for quotation, clearly marked as to contents, will be received at the office of the Municipality of Arran-Elderslie, until **2:00pm, Tuesday April 15, 2025** for the supply and installation of flat roofs at Paisley Community Centre, Paisley Sewage Plant and Chesley Lagoon.

THE LOWEST OR ANY QUOTE NOT NECESSARILY ACCEPTED.

CARLY STEINHOFF
MANAGER OF FACILITIES, PARKS & RECREATION
MUNICIPALITY OF ARRAN-ELDERSLIE
1925 BRUCE ROAD 10
CHESLEY, ONTARIO
N0G 1L0
Phone: 519.363.3039
Cell: 519.270.1569
Email: csteinhoff@arran-elderslie.ca

Request for Quotation may also be submitted via [biddingo.com](https://www.biddingo.com).

Insurance

The contractor at all times during the course of the work shall indemnify and save harmless the Municipality of Arran-Elderslie from and against all claims and demands what so ever and how so ever arising and in this respect shall purchase and maintain in force, during the course of the work, insurance against public liability and property damage (including the property of the township) in the amount of \$5,000,000.00 for any one occurrence.

Insurance certificates showing the Municipality as named insured shall be submitted prior to any work being performed.

Protection of Existing Works

The contractor shall ensure that no damage is caused to any existing works. The contractor shall be responsible for all damage claims which are alleged to be due to the work performed under this contract or order.

Contractors Risk

The contractor shall assume full responsibility as to the public safety, public liability and property damage, and their employee's and/or contractors shall be covered by WSIB. In addition, work will conform to the requirements of the occupational health and safety act, and regulations under this act.

Acceptance and Guarantee

No part of the work will be accepted until the Municipality is satisfied that it fully complies with the true meaning and intent of the specifications. Such acceptance, however, shall not impair any claim that the Municipality may have for the correction of defective work.

The contractor shall guarantee all the work for a period of twelve months following completion. Any imperfections shall be made good at no cost to the Municipality.

Site Meeting

Should the contractor wish to review the roof sections, please call or email Carly Steinhoff, contact information on the front page of RFQ.

Specifications**PAISLEY COMMUNITY CENTRE**

The Municipality will be replacing the 4100 square foot flat roof section of the Paisley Community Centre, 391 Queen Street, Paisley. An overhead view of this roof section is attached as Appendix A. Contractors are encouraged to set up a site visit to confirm exact size.

Scope of Work

1. Remove the existing flat roofing system and dispose of material at an approved waste disposal facility.
2. Repair roof deck, as required.
3. Repair any damage or leaking around rooftop units, or any other applicable areas.

4. Install vapour barrier
5. Install 3" insulation (R 17.4 or better) and ½" fibrebard insulation.
6. Install 2-ply modified membrane system on protection board, or equivalent.
7. Repair copper drain inserts, plumbing stacks and perimeter flashing.

GENERAL

1. Any permits, environmental fees, etc. are the responsibility of the contractor.

PAISLEY SEWAGE PLANT

The Municipality will be replacing two flat roof sections at the Paisley Sewage Plant, 322 North Street, Paisley. The roof sections are approximately 421 square feet and 500 square feet. An overhead view of the roof sections is attached as Appendix B. Contractors are encouraged to set up a site visit to confirm exact size.

Scope of Work

1. Remove the existing flat roofing system and dispose of material at an approved waste disposal facility.
2. Repair roof deck, as required.
3. Repair any damage or leaking around rooftop units, or any other applicable areas.
4. Install new 1.5" polyisocyanurate insulation with an R value of 8.5 or better.
5. Install 2-ply modified membrane system on protection board, or equivalent.

GENERAL

1. Any permits, environmental fees, etc. are the responsibility of the contractor.

CHESLEY LAGOON

The Municipality will be replacing the flat roof at the Chesley Lagoon, 230 4th Street Southwest, Chesley. The roof section is approximately 516 square feet. An overhead view of the roof section is attached as Appendix C. Contractors are encouraged to set up a site visit to confirm exact size.

Scope of Work

1. Remove the existing flat roofing system and dispose of material at an approved waste disposal facility.
2. Repair roof deck, as required.
3. Repair any damage or leaking around rooftop units, or any other applicable areas.
4. Install new 1.5" polyisocyanurate insulation with an R value of 8.5 or better.
5. Install 2-ply modified membrane system on protection board, or equivalent.

GENERAL

1. Any permits, environmental fees, etc. are the responsibility of the contractor.



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Request for Quotation (RFQ) 03-2025-02
Replacement of the Flat Roof at Paisley Community Centre, Paisley
Sewage Plant (2 roof sections) and Chesley Lagoon

The undersigned hereby submits the following tender for your consideration on the vehicle as specified in the foregoing.

PROPOSAL SUBMITTED BY:	Date: _____
Company Name: _____	
Address: _____	
_____ Postal Code: _____	
Telephone: _____ Fax: _____ Email: _____	
Authorized Official _____	
<i>Print</i>	<i>Title</i>
	<i>Signed</i>

Cost for Replacement of Flat Roof at Paisley Community Centre	
Cost for Replacement of two (2) Flat Roof Sections at Paisley Sewage Plant	
Cost for Replacement of Flat Roof at Chesley Sewage Plant	
Environmental Fees, Permits, etc.	
Total Price:	
HST:	
Total Quoted Price:	

Note:

It is understood that your company may have work commitments and if so, please indicate below the date on which you could begin the above project.

Date to begin Paisley Community Centre: _____

Completion Date for Paisley Community Centre: _____

Date to begin Paisley Sewage Plant: _____

Completion Date for Paisley Sewage Plant: _____

Date to begin Chesley Lagoon: _____

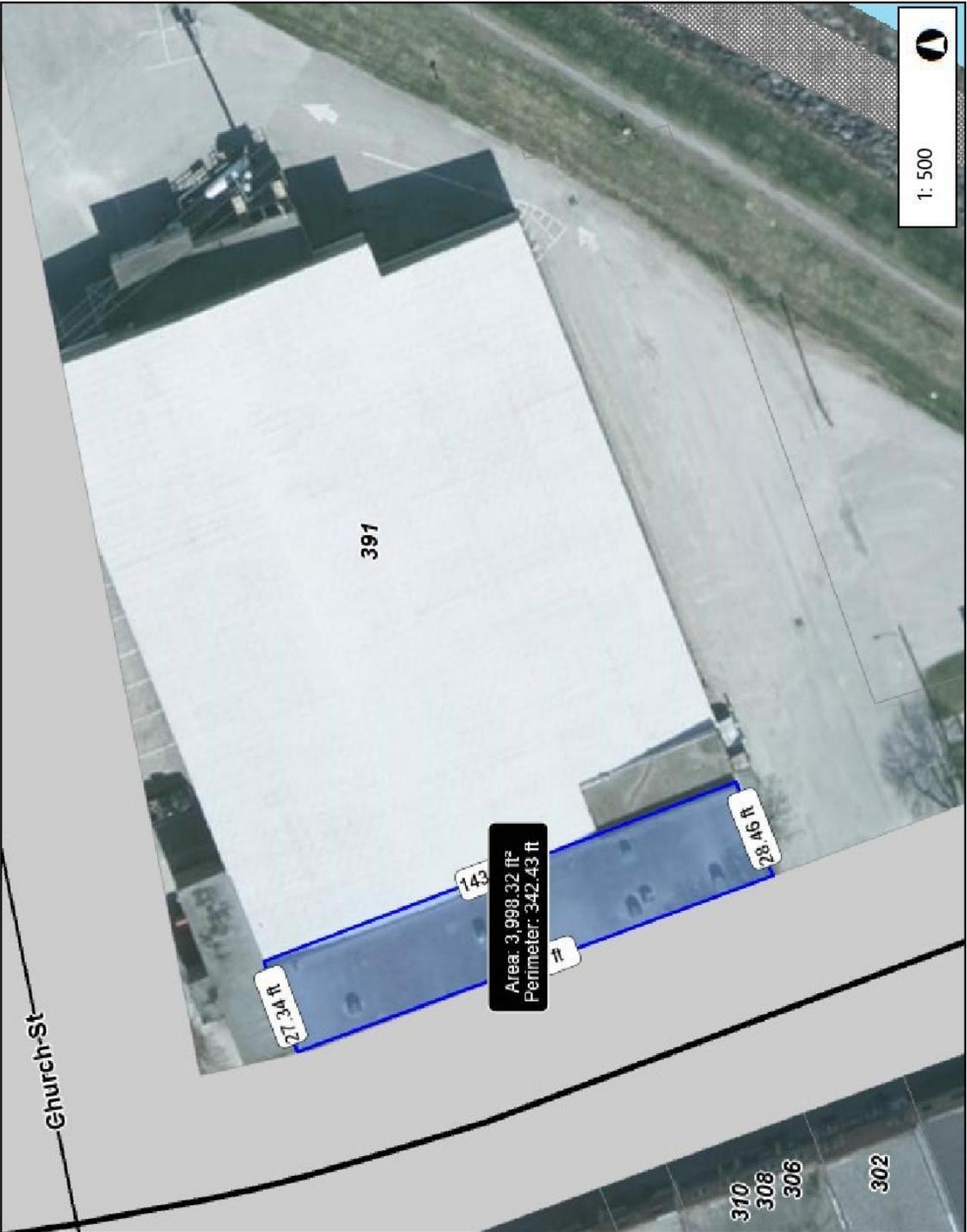
Completion Date for Chesley Lagoon: _____

Appendix A



County of Bruce

Paisley Community Centre



1: 500

County of Bruce

Paisley Community Centre

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

0.0

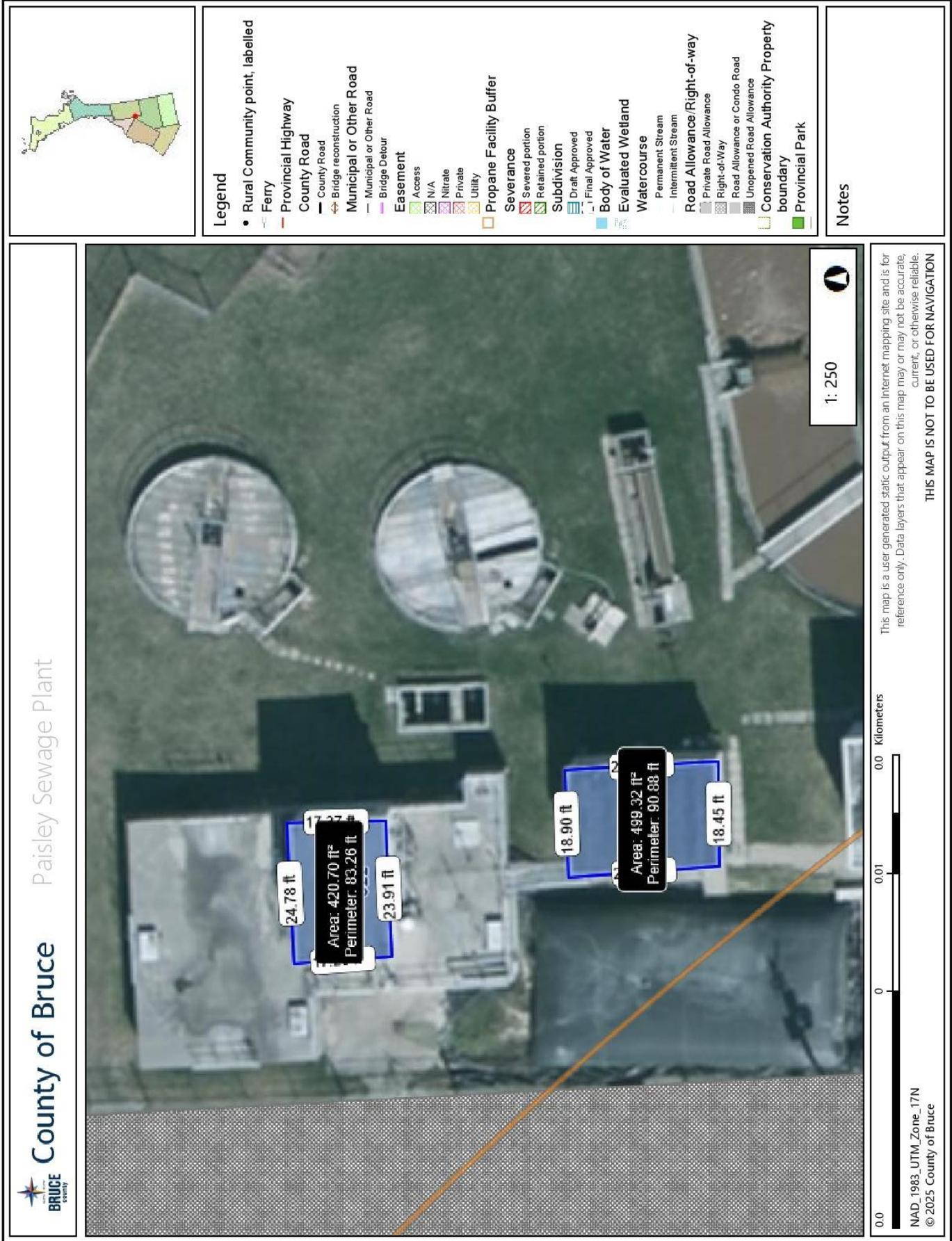
0

0.01

0.0 Kilometers

NAD, 1983 UTM Zone 17N

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- Legend**
- Rural Community point, labelled
 - Ferry
 - Provincial Highway
 - County Road
 - County Road
 - Bridge reconstruction
 - Municipal or Other Road
 - Municipal or Other Road
 - Bridge Detour
 - Easement
 - Access
 - N/A
 - Nitrate
 - Private
 - Utility
 - Propane Facility Buffer
 - Severance
 - Severed portion
 - Retained portion
 - Subdivision
 - Draft Approved
 - Final Approved
 - Body of Water
 - Evaluated Wetland
 - Watercourse
 - Permanent Stream
 - Intermittent Stream
 - Road Allowance/Right-of-way
 - Private Road Allowance
 - Right-of-Way
 - Road Allowance or Condo Road
 - Unopened Road Allowance
 - Conservation Authority Property boundary
 - Provincial Park

Notes

Appendix C

